

## **Draft ADRION off-line application form**

*The off-line application form intends to provide information to the applicants on the content of the on line application form to be filled in via e-MS.  
It is for information purpose only.*

## PART A - Project summary

### Project identification

Programme priority	<i>Automatically filled in</i>
Programme priority specific objective	<i>Automatically filled in</i>
Project acronym	<i>Automatically filled in</i>
Project title	<i>To be filled in - max 255 characters</i>
Project number	<i>Automatically provided by e-MS</i>
Name of the lead partner organisation in original language	<i>Automatically filled in</i>
Name of the lead partner organisation in English	<i>Automatically filled in</i>
Project duration	<i>Automatically filled in</i>
Start date	<i>Automatically filled in</i>
End date	<i>Automatically filled in</i>

### A.1 Project summary

Please give a short overview of the project and describe the common challenge of the programme area you are jointly tackling in your project; the overall objective of the project and the expected change your project will make to the current situation; the main outputs you will produce and who will benefit from them; the approach you plan to take and why is transnational approach needed; what is new/original about it?

*Maximum 2000 characters*

## Project budget summary

ERDF (automatically filled in)

Partner		Programme co-financing			Contribution					Total eligible budget
Partner abbreviation	Country	ERDF	ERDF co-financing (%)	Percentage of total ERDF	Public contribution			Private contribution	Total contribution	
					Automatic public contribution	Other contribution	Total public contribution			
Total										

**IPA II** (automatically filled in)

Partner		Programme co-financing			Contribution				Total eligible budget	
Partner abbreviation	Country	IPAI	IPAI co-financing (%)	Percentage of total IPAI	Public contribution			Private contribution		Total contribution
					Automatic public contribution	Other contribution	Total public contribution			
Total										

### Project budget - overview ERDF and IPAII co-financing per budget line

Co-financing Source	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Total budget	Net revenue (not applicable for projects whose total eligible budget does not exceed 1 MEUR)	Total eligible budget
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ERDF								
IPAI								
<b>Total EU Funds</b>								

## PART B - Project partners

### Project partners overview *(automatically filled in)*

Partner No.	Partner name	Abbreviation	Total ERDF/IPAII budget	Total budget	Country
1					
2					
3					
4					
5					
...					

## B.1 Lead Partner

### Lead partner

Partner Role in the project	<i>Drop down menu</i>
Name of the organization in original language	<i>To be filled-in – max 255 characters</i>
Name of the organization in English	<i>To be filled-in – max 255 characters</i>
Abbreviation of organization	<i>To be filled-in</i>
Department/Unit/Division in English	<i>To be filled-in – max 255 characters</i>
Country (Nuts 0)	<i>Drop down menu</i>
Region (Nuts 2)	<i>Drop down menu</i>
Sub-region (Nuts 3)	<i>Drop down menu</i>
Postal code / City	<i>To be filled-in</i>
Street, Number	<i>To be filled-in</i>
Web site	<i>To be filled-in</i>
Assimilated Partner	<i>Drop down menu</i>
Vat number (if applicable)	<i>To be filled-in</i>
Is your organisation entitled to recover VAT based on national legislation for the activities implemented in the project?	<i>To be filled-in</i>
Other national identifying number (if no VAT number is provided)	<i>To be filled-in</i>
Type of Identifying Number	<i>To be filled-in</i>
Type of Partner	<i>To be filled-in</i>
Co-financing Source	<i>To be filled-in</i>
Co-financing rate (%)	<i>To be filled-in</i>
Legal Representative first name	<i>To be filled-in</i>
Legal Representative last name	<i>To be filled-in</i>
Legal Representative email	<i>To be filled-in</i>
Legal Representative telephone	<i>To be filled-in</i>
Contact Person first name	<i>To be filled-in</i>
Contact Person last name	<i>To be filled-in</i>
Contact Person e-mail	<i>To be filled-in</i>
Contact Person telephone	<i>To be filled-in</i>
Legal Status	<i>To be filled-in</i>
Experiences of partner Which are the organization's experiences and thematic competences and experiences relevant for the project?	<i>To be filled-in – max 2000 characters</i>
Benefit What is the benefit for the organization from	<i>To be filled-in – max 255 characters</i>

participating in the project?	
Other international projects If applicable, describe the organization's experience in participating in and/or managing EU co-financed projects or other international projects.	<i>To be filled-in – max 255 characters</i>

## B.2 Project Partners

### Partner 2

Partner Role in the project	<i>To be filled-in</i>
Name of the organization in original language	<i>To be filled-in – max 255 characters</i>
Name of the organization in English	<i>To be filled-in – max 255 characters</i>
Abbreviation of organization	<i>To be filled-in</i>
Department/Unit/Division in English	<i>To be filled-in – max 255 characters</i>
Country (Nuts 0)	<i>Drop down menu</i>
Region (Nuts 2)	<i>Drop down menu</i>
Sub-region (Nuts 3)	<i>Drop down menu</i>
Postal code / City	<i>To be filled-in</i>
Street, Number	<i>To be filled-in</i>
Web site	<i>To be filled-in</i>
Assimilated Partner	<i>Drop down menu</i>
Vat number (if applicable)	<i>To be filled-in</i>
Is your organisation entitled to recover VAT based on national legislation for the activities implemented in the project?	<i>To be filled-in</i>
Other national identifying number (if no VAT number is provided)	<i>To be filled-in</i>
Type of Identifying Number	<i>To be filled-in</i>
Type of Partner	<i>To be filled-in</i>
Co-financing Source	<i>To be filled-in</i>
Co-financing rate (%)	<i>To be filled-in</i>
Legal Representative first name	<i>To be filled-in</i>
Legal Representative last name	<i>To be filled-in</i>
Legal Representative email	<i>To be filled-in</i>
Legal Representative telephone	<i>To be filled-in</i>
Contact Person first name	<i>To be filled-in</i>
Contact Person last name	<i>To be filled-in</i>
Contact Person email	<i>To be filled-in</i>
Contact Person telephone	<i>To be filled-in</i>
Legal Status	<i>To be filled-in</i>
Experiences of partner Which are the organization's experiences and thematic competences and experiences relevant for the project?	<i>To be filled-in – max 2000 characters</i>
Benefit What is the benefit for the organization from participating in the project?	<i>To be filled-in – max 255 characters</i>
Other international projects If applicable, describe the organization's experience in participating in and/or managing EU co-financed projects or other international projects.	<i>To be filled-in – max 255 characters</i>

*Table repeated according to the number of partners involved*

### B.3 Associated Partner

Role in the project	<i>Drop down menu</i>
Name of the organization in original language	<i>To be filled-in</i>
Name of the organization in English	<i>To be filled-in</i>
Nuts Id	<i>Drop down menu</i>
Postal code / City	<i>To be filled-in</i>
Street, Number	<i>To be filled-in</i>
Assimilated Partner	<i>Select NO in the drop down menu</i>
Legal Representative first name	<i>To be filled-in</i>
Legal Representative last name	<i>To be filled-in</i>
Legal Representative email	<i>To be filled-in</i>
Legal Representative telephone	<i>To be filled-in</i>
Contact Person first name	<i>To be filled-in</i>
Contact Person last name	<i>To be filled-in</i>
Contact Person e-mail	<i>To be filled-in</i>
Contact Person telephone	<i>To be filled-in</i>
Benefit What is the benefit for the organization from participating in the project?	<i>To be filled-in – max 255 characters</i>
Contribution to the project	<i>To be filled-in – max 255 characters</i>

*Table repeated according to the number of associated partners involved*

### B.4 Partnership

<b>Partnership Concept</b> <ul style="list-style-type: none"> <li>• What types of organization, from which territory, will be working together?</li> <li>• How are the roles distributed?</li> <li>• Who does what?</li> </ul>
<i>To be filled in</i> <i>Max 2000 characters</i>
<b>Strategic Partnership</b> <ul style="list-style-type: none"> <li>• What profiles of organizations does a project objective require for an efficient partnership? Where are these competences in the Adriatic-Ionian area?</li> <li>• How should roles be distributed? Who should do what?</li> </ul>
<i>To be filled in</i> <i>Max 2000 characters</i>
<b>Who is associated to the project and assists the partnership?</b> <ul style="list-style-type: none"> <li>• If organisations have committed to help the partnership reach the project objective, describe their competences and how they will contribute to the project:</li> <li>• What geographical scope do they cover?</li> <li>• What political scope, if any, do they have?</li> <li>• How are they involved in the partnership?</li> </ul>
<i>To be filled in</i> <i>Max 2000 characters</i>

## PART C - Project description

### C.1 Project relevance

#### Territorial challenge

<b>C.1.1</b> What are the common territorial challenges that will be tackled by the project? Please describe the relevance of the project for the programme area in terms of common challenges and/or joint assets addressed.
<i>Max 2000 characters</i>

### Project approach

<b>C.1.2</b> What is the project's approach in addressing these common challenges and/or joint assets and what is new about the approach the project takes? Please describe: <ul style="list-style-type: none"> <li>• new solutions that will be developed during the project, and/or</li> <li>• existing solutions that will be adopted and implemented during the project lifetime;</li> <li>• in what way the approach goes beyond existing practice in the sector/programme area/participating countries.</li> </ul>
<i>Max 2000 characters</i>

### Transnational cooperation reason

<b>C.1.3</b> Why is transnational cooperation needed to achieve the projects objectives and result? Please explain why the project goals cannot be efficiently reached acting only on a national/regional/local level and/or describe what benefits the project partners/target groups/project area gain in taking a transnational approach.
<i>Max 2000 characters</i>

### Cooperation criteria

<b>C.1.4.</b> Please select all cooperation criteria that apply to your project and describe how you fill fulfil them. Please select all that apply to your project.		
Cooperation criterion		Description
Joint Development	<i>checkbox</i>	<i>To be filled in – max 255 characters</i>
Joint Implementation	<i>checkbox</i>	<i>To be filled in – max 255 characters</i>
Joint Staffing	<i>checkbox</i>	<i>To be filled in – max 255 characters</i>
Joint Financing	<i>checkbox</i>	<i>To be filled in – max 255 characters</i>

## C.2 Project focus

### C.2.1 Project objectives, expected result and main outputs

What is the main overall objective of the project and how does it link to the programme specific objective? Specify the project main overall objective(s) and describe its contribution to the programme priority specific objective.
<i>Max 2000 characters</i>

### Programme result



Select one programme result indicator your project will contribute to.
Drop down menu

### Project main result

What is/are the project main results and how do they link to the programme result indicator? Specify your one or more projects main results and describe their contribution to the programme result indicator.
Max 255 characters

### Project specific objectives

Which are the specific objectives the project will be working towards? Define max. 3 project specific objectives.	
Title of specific objective	Please provide a short explanation on the defined specific objectives
To be filled in	To be filled in – max 750 characters
To be filled in	To be filled in – max 750 characters
To be filled in	To be filled in – max 750 characters

Overview table on project outputs as defined in the work plan (automatically generated)				
Programme output indicators	Programme output quantification	Measurement unit Project output quantification	Project output list	Project main output (title)

### C.2.2 Target groups

Target group/s	Please further specify the target group/s (e.g., bilingual elementary schools, environmental experts, etc.)	Target value Please indicate the size of the target group you will reach (the budget cannot be higher than that of the WP Communication)
Drop down menu	To be filled in - max 255 characters	To be filled in
Drop down menu	To be filled in - max 255 characters	To be filled in
Drop down menu	To be filled in - max 255 characters	To be filled in

### C.2.3 Durability and transferability of main outputs

How will the project ensure that project outputs and result/s will have a lasting effect beyond project duration? Please describe concrete measures (including institutional structures, financial resources, etc.) taken during and after project implementation to ensure and/or strengthen the durability of the project's outputs and results. Explain how outputs will be further used once the project has been finalised and, if relevant, explain who will be responsible and/or who will be the owner of results and outputs.
To be filled in - max 2000 characters

### C.2.4 Transferability of project outputs and results

How will the project ensure that project outputs and results are applicable and replicable by other organisations/
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regions/countries outside of the current partnership? Please describe to what extent it will be possible to transfer the outputs and results to other organisations/ regions/countries outside of the current partnership.
<i>To be filled in</i> <i>Max 2000 characters</i>

### C.3 Project context

#### C.3.1 Project contribution to wider strategies and policies

How does the project contribute to wider strategies and policies? Please describe the project's contribution to relevant EU/national/regional policies and/or strategies other than EUSAIR in the thematic domain(s) addressed by the project.
<i>To be filled in</i> <i>Max 2000 characters</i>

#### C.3.2 Indicate if the project contributes to one of the topics of intervention of EUSAIR and to its indicative action(s) and describe in what way.

EU Strategy for the Adriatic and Ionian Region	<i>To be filled in</i> <i>Max 2000 characters</i>
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#### C.3.3 Synergies

What are the synergies with other past or current EU and other projects or EU-initiatives the project makes use of?
<i>To be filled in</i> <i>Max 2000 characters</i>

#### C.3.4 Knowledge

How does the project make use of building available knowledge? Please describe the experiences/lessons learned the project drawn on, and other available knowledge the project capitalises on.
<i>To be filled in</i> <i>Max 2000 characters</i>

#### C.3.5 Project management risk

*Please note that the definition of at least 2 risks (up to three) is compulsory*

<b>Risk 1</b>		
<b>Title</b>	<b>Start month</b>	<b>End month</b>
<b>Description</b>		
<i>To be filled in</i> <i>Max 255 characters</i>		
<b>Likelihood that the risk will occur</b>	<b>Impact of the risk on delivery</b>	
<b>What is foreseen to mitigate the risk?</b>		
<i>To be filled in</i> <i>Max 255 characters</i>		

<b>Risk 2</b>		
<b>Title</b>	<b>Start month</b>	<b>End month</b>
<b>Description</b>		

<i>To be filled in</i> <i>Max 255 characters</i>	
<b>Likelihood that the risk will occur</b>	<b>Impact of the risk on delivery</b>
<b>What is foreseen to mitigate the risk?</b>	
<i>To be filled in</i> <i>Max 255 characters</i>	

<b>Risk 3</b>		
<b>Title</b>	<b>Start month</b>	<b>End month</b>
<b>Description</b>		
<i>To be filled in</i> <i>Max 255 characters</i>		
<b>Likelihood that the risk will occur</b>	<b>Impact of the risk on delivery</b>	
<b>What is foreseen to mitigate the risk?</b>		
<i>To be filled in</i> <i>Max 255 characters</i>		

#### C.4 Horizontal principles

Please indicate which type of contribution to horizontal principles applies to the project, and justify the choice.		
Horizontal principles and Pre-assessment on environmental topics	Description of the contribution	Type of contribution
Sustainable development (environment)	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Equal opportunity and non-discrimination	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Equality between men and women	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Biodiversity, flora and fauna	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Adoption to climate change	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Soil	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Energy efficiency	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Land take	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Water	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Population and human health	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Air and climatic factors	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Transport demands	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Material assets	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Use of renewable and non-renewable resources	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>
Cult. herit., incl. archit. and archaeological	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>

Landscape	<i>To be filled in Max 255 characters</i>	<i>Drop down menu</i>
Other	<i>To be filled in Max 255 characters</i>	<i>Drop down menu</i>

### C.5 Work plan per work packages

Work plan overview (automatically generated)

WP	Type	Title	Partner in charge	Total budget*
0				
1				
2				
3				
4				
5				
<b>Total</b>				

\*net revenues included

Periods (automatically generated)

Period Number	Duration (month)	Start Date	End Date	Reporting Date
0				
1				
2				
3				
4				

### Work Package: Preparation

WP No.	WP title	WP start date	WP end date	WP budget
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>
<b>Partner involvement</b>				
Partners involved				
Summary description and objective of the work package including explanations of how partners will be involved (who will do what)				
<i>Not applicable for this work package</i>				

### Work Package: Management

WP No.	WP title	WP start date	WP end date	WP budget
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>
WP responsible partner				
<b>Partners involvement</b>				
Partners involved				
Describe how the management on the strategic and operational level will be carried out in the project.				
<i>To be filled in – max 255 characters</i>				
Please describe the activities and deliverables within the work package				

Activity number	Activity title	Activity start date	Activity end date	Activity budget (sum of the activity budgets must correspond to the WP budget)
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>
Activity description				
<i>To be filled in – max 255 characters</i>				
Deliverable Number	Deliverable Title	Deliverable Description	Deliverable Quantification	
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	

### Work Package: Implementation

WP No.	WP title	WP start date	WP end date	WP budget	
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	
WP responsible partner					
<b>Partner involvement</b>					
Partners involved					
Summary description and objectives of the work package including explanation of how many partners will be involved.					
<i>To be filled in</i> <i>Max 1000 characters</i>					
Please describe the project main outputs that will be delivered based on the activities carried out in this work package. For each project main output a programme output indicator should be chosen. Please note that they need to have the same measurement unit.					
Project main outputs		Description of the project main outputs	Programme indicator to which the project main outputs contributes	Measurement unit	Delivery Date
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>	<i>To be filled in</i>	<i>To be filled in</i>
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i> <i>Max 255 characters</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i> <i>Max 255 characters</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>
<b>Target groups per main outputs</b>					
Who will use the main outputs?			<i>Drop down menu</i>		
Target groups: how will you involve target groups (and other stakeholders) in the development of the project			<i>To be filled in</i> <i>Max 255 characters</i>		

main outputs?				
<b>Durability and transferability of main outputs</b>				
How will the project main outputs be further used once the project has been finalised? Please describe concrete measures (including e.g.: institutional structures, financial sources etc.) taken during and after project implementation to ensure the durability of the project main outputs. If relevant, please explain who will be responsible and/or the owner of the output.		To be filled in Max 2000 characters		
How will the project ensure that the project outputs are applicable and replicable by other organisations/regions/countries outside of the current partnership? Please describe to what extent it will be possible to transfer the outputs to other organisations/regions/countries outside of the current partnership.		To be filled in Max 2000 characters		
Please describe activities and deliverables within the work package				
<b>Activity number</b>	<b>Activity title</b>	<b>Activity start date</b>	<b>Activity end date</b>	<b>Activity budget</b>
To be filled in	To be filled in	To be filled in	To be filled in	To be filled in
Activity description				
To be filled in – max 255 characters				
<b>Deliverable number</b>	<b>Deliverable title</b>	<b>Deliverable description</b>	<b>Deliverable quantification</b>	
To be filled in	To be filled in	To be filled in	To be filled in	
To be filled in	To be filled in	To be filled in	To be filled in	

#### Work Package: Communication

<b>WP No.</b>	<b>WP Title</b>	<b>WP start date</b>	<b>WP end date</b>	<b>WP budget</b>
To be filled in	To be filled in	To be filled in	To be filled in	To be filled in
WP responsible partner				
<b>Partner involvement</b>				
Partners involved				
Summary description and objectives of the work-package including explanation of how will partners be involved of activities carried out and contribution of each partner.				
To be filled in – max 2000 characters				
<b>Project specific objectives</b>	<b>Communication objectives - What can communications do to reach a specific project objective?</b>		<b>Approach/tactics - How do you plan to reach the communication objective?</b>	

<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>	<i>To be filled in</i> <i>Max 255 characters</i>		
<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>	<i>To be filled in</i> <i>Max 255 characters</i>		
<i>To be filled in</i> <i>Max 255 characters</i>	<i>Drop down menu</i>	<i>To be filled in</i> <i>Max 255 characters</i>		
Please describe activities and deliverables within the work package				
<b>Activity number</b>	<b>Activity title</b>	<b>Activity start date</b>	<b>Activity end date</b>	<b>Activity budget</b>
<i>To be filled in</i>	<i>Drop down menu</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>
Activity description				
<i>To be filled in – max 255 characters</i>				
<b>Deliverable number</b>	<b>Deliverable title</b>	<b>Deliverable description</b>	<b>Deliverable quantification</b>	
<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	<i>To be filled in</i>	

#### C.6 Activities outside the Union part of the programme area

If applicable, please list activities to be carried out outside (the Union part of) the programme area. Describe how these activities will benefit the programme area. What is the added value of activities to be carried out outside (the Union part of) programme area? If applicable, please list the relevant activities and describe how they will benefit the programme area.	
<i>To be filled in</i> <i>Max 1000 characters</i>	
Total budget of activities to be carried out outside (the Union part of) the programme area (indicative)	
ERDF	% of total (indicative) ERDF
<i>To be filled in</i>	<i>To be filled in</i>

#### C.7 Indicative time plan (automatically generated)

Work packages and activities	<i>Automatically filled in</i>	<i>Automatically filled-in</i>	<i>Automatically filled-in</i>

  

WP0	<i>Automatically filled-in</i>
WP1	<i>Automatically filled-in</i>

Activity	<i>Automatically filled-in</i>
WP2	<i>Automatically filled-in</i>
Activity	<i>Automatically filled-in</i>
Activity	<i>Automatically filled-in</i>
WP3	<i>Automatically filled-in</i>
Activity	<i>Automatically filled-in</i>

*A gantt chart is automatically generated from the work plan, visualizing work packages and including outputs, activities and deliverables*



## PART D - Project Budget

### D.1 Project budget per co-financing source (fund) - breakdown per partner *(automatically generated)*

Partner		Programme Co-financing			Contribution					Total eligible budget
Partner abbreviation	Country	ERDF	ERDF Co-financing (%)	Percentage of total ERDF	Public contribution			Private contribution	Total contribution	
					Automatic public contribution	Other contribution	Total public contribution			
Total										

Partner		Programme Co-financing			Contribution					Total eligible budget
Partner abbreviation	Country	IPAI	IPAI Co-financing (%)	Percentage of total IPAI	Public contribution			Private contribution	Total contribution	
					Automatic public contribution	Other contribution	Total public contribution			
Total										

**D.1** Project budget - overview per partner/ per budget line *(automatically generated)*

Partner abbreviation	Co-financing source	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Total budget	Net revenue <i>(not applicable for projects whose total eligible budget does not exceed 1 MEUR)</i>	<b>Total eligible budget</b>
<b>Total</b>									
<b>Percentage of total budget</b>								<b>% of total budget</b>	<b>% of total budget</b>

**Project budget - overview ERDF and IPAII co-financing per budget line**

Co-financing Source	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Total budget	Net revenue <i>(not applicable for projects whose total eligible budget does not exceed 1 MEUR)</i>	<b>Total eligible budget</b>
ERDF								
IPAII								
<b>Total EU Funds</b>								

## D.2 Project budget - overview per partner/ per period

Partner Abbreviation	Co-financing source	Period 0	Period 1	Period 2	Period 3	Period 4	Total budget	Net revenue (not applicable for projects whose total eligible budget does not exceed 1 MEUR)	Total eligible budget
<b>Total</b>									
<b>Percentage of total budget</b>		<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>100,00 %</b>	<b>0,00 % of total budget</b>	<b>0.00 % of total budget</b>

## Project budget - overview ERDF and IPAII co-financing per period

Co-financing source	Period 0	Period 1	Period 2	Period 3	Period 4	Total eligible budget
ERDF						
IPAII						
<b>Total EU Funds</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	

### D.3 Project budget - overview per partner/ per WP

Partner abbreviation	Co-financing source	WP P	WP M	WP T	WP C	Total budget	Net revenue (not applicable for projects whose total eligible budget does not exceed 1 MEUR)	Total eligible budget
<b>Total</b>								
<b>Percentage of total budget</b>		<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>100,00 %</b>	<b>0,00 % of total budget</b>	<b>0,00 % of total budget</b>

### Project budget - overview ERDF and IPAII co-financing per WP

Co-financing source	WP P	WP M	WP T	WP C	Total budget*
ERDF					
IPAII					
<b>Total EU Funds</b>					

\*net revenues included

#### D.4 Project budget - overview per WP/ per budget line

WP Number	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Total budget	Net revenue (not applicable for projects whose total eligible budget does not exceed 1 MEUR)	Total eligible budget
WP P					Not applicable			
WP M								
WP T								
WP C								
<b>Total</b>								
<b>Percentage of total budget</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>0,00 %</b>	<b>100,00 %</b>	<b>0,00 % of total budget</b>	<b>0,00 % of total budget</b>

#### Project budget - overview ERDF and IPAll co-financing per budget line

Co-financing Source	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Total budget	Decreasing net revenue (not applicable for projects whose total eligible budget does not exceed 1 MEUR)	Total eligible budget
ERDF								

IPAI								
Total EU Funds								

#### D.5 Project budget - overview per WP/ per period

WP Number	Period 0	Period 1	Period 2	Period 3	Period 4	Total budget	Net revenue (not applicable for projects whose total eligible budget does not exceed 1 MEUR)	Total eligible budget
WP P								
WP M								
WP T								
WP C								
<b>Total</b>								

#### Project budget - overview ERDF and IPAI co-financing per WP/period

Co-financing Source	Period 0	Period 1	Period 2	Period 3	Period 4	Total eligible budget
ERDF	0,00	0,00	0,00	0,00	0,00	
IPAI	0,00	0,00	0,00	0,00	0,00	
<b>Total EU Funds</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	

### Lead Partner Budget

<b>Name of partner organisation</b>	<i>Automatically filled in</i>
<b>Partner ID</b>	<i>Automatically filled in</i>
<b>Legal status</b>	<i>Automatically filled in</i>
<b>Type of partner</b>	<i>Automatically filled in</i>
<b>Co-financing source</b>	<i>Automatically filled in</i>
<b>Outside (the Union part of) the programme area</b>	<i>Automatically filled in</i>

Partner Budget		
	Amount	Co-financing rate
Programme co-financing		
Partner contribution		
Partner total eligible budget		

Origin of partner contribution			
Source of contribution	Legal status	% of total partner contribution	Amount
<i>Automatically filled in</i>	<i>Automatically filled in</i>	<i>Automatically filled in</i>	<i>Automatically filled in</i>
sub-total public contribution		%	
sub-total private contribution		%	
<b>Total</b>		%	

### Partner budget breakdown – staff costs

Staff costs	
Are you using the flat rate for staff costs?	yes/no
Flat rate amount	
Preparation WP 0	
Management WP 1	
Implementation WP 2	
Communication WP 3	

Table to be filled in if it is opted for staff costs based on real costs (*automatically generated*).

Staff costs	Description			Unit type	WP			
	Staff function	Type of staff			Period	No. of units	Price per unit	Total

<b>Total</b>								

*To be repeated per each work package*

**Partner budget breakdown – Office and administration costs (10% of staff costs)**

<b>Office and administration costs - real costs</b>	
Are you using the flat rate for office and administration costs?	Yes
Flat rate percentage:	10,00 %
Preparation WP 0	
Management WP 1	
Implementation WP 2	
Communication WP 3	
<b>Total:</b>	

*To be repeated per each work package*

**Partner budget breakdown – Travel and accommodation**

Travel and accommodation	Description	Unit type	WP			
			Period	No. of units	Price per unit	Total
<b>Total</b>						

*To be repeated per each work package*

**Partner budget breakdown – External expertise and services**

External expertise and services	Description	Unit type	WP			
			Period	No. of units	Price per unit	Total
<b>Total</b>						

*To be repeated per each work package*

**Partner budget breakdown – Equipment**



Equipment	Description	Unit type	WP			
			Period	No. of units	Price per unit	Total
<b>Total</b>						

*Equipment costs are not eligible in the WP Preparation*

*To be repeated per each work package*

Net Revenue	Description	Unit type	WP			
			Period	No. of units	Price per unit	Total
<b>Total</b>						

#### **Project Partner Budget**

*As above*